



**HILLINGDON**  
LONDON

**A**

# CABINET

**Date:** THURSDAY, 22 MAY 2025

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW

**Meeting Details:** The public and press are welcome to attend and observe the meeting.

For safety and accessibility, security measures will be conducted, including searches of individuals and their belongings. Attendees must also provide satisfactory proof of identity upon arrival. Refusal to comply with these requirements will result in non-admittance.

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## To all Members of the Cabinet:

Ian Edwards, Leader of the Council (Chair)

Jonathan Bianco, Deputy Leader of the Council & Cabinet Member for Corporate Services & Property (Vice-Chair)

Martin Goddard, Cabinet Member for Finance & Transformation

Susan O'Brien, Cabinet Member for Children, Families & Education

Jane Palmer, Cabinet Member for Health & Social Care

Eddie Lavery, Cabinet Member for Community & Environment

Steve Tuckwell, Cabinet Member for Planning, Housing & Growth

## Published:

Wednesday, 14 May 2025

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**Putting our residents first**

# Useful information for residents and visitors

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Those attending should be aware that the Council will film and record proceedings for both official record and resident digital engagement in democracy.



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# Notice

## Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

*22 May 2025 at 7pm in Committee Room 6, Civic Centre, Uxbridge*

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. An online and a hard copy notice at the Civic Centre in Uxbridge indicates a number associated with each report with the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. Any exceptions to this rule are the urgent business items on the agenda marked \*. For such items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chairman of the relevant Select Committee has been notified in writing about such urgent business.

## Notice of any representations received

No representations from the public have been received regarding this meeting.

## Date notice issued and of agenda publication

15 May 2025

London Borough of Hillingdon

# Agenda

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*The reports in Part 2 of this agenda are not for publication because they involve the disclosure of information in accordance with Section 100(A) and Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that they contain exempt information and that the public interest in withholding the information outweighs the public interest in disclosing it.*

**13** Any other items the Chairman agrees are relevant or urgent

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# Agenda Item 1

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# Agenda Item 2

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## Minutes

### **CABINET**

**7pm, Thursday, 10 April 2025**

**Meeting held at Committee Room 6 - Civic Centre,  
High Street, Uxbridge UB8 1UW**



**HILLINGDON**  
LONDON

**Decisions Published on: 11 April 2025**

**Decisions come into effect on: from 5pm 22 April 2025, where stated**

#### **Cabinet Members Present:**

Ian Edwards (Chair)  
Jonathan Bianco (Vice-Chair)  
Susan O'Brien  
Jane Palmer  
Eddie Lavery  
Steve Tuckwell

#### **Also Present:**

Tony Zaman, Chief Executive  
Mark Braddock, Democratic Services

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Martin Goddard, Cabinet Member for Finance & Transformation.

### **2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING**

No interests were declared by Members present.

### **3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING**

The minutes and decisions of the Cabinet meeting held on 13 March 2025 were agreed as a correct record.

### **4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE**

It was confirmed that items of business marked Part 1 would be considered in public and those marked Part 2 in private.

**5. OUTCOMES OF THE PROPOSAL FOR THE AMALGAMATION OF GRANGE PARK INFANT AND NURSERY SCHOOL AND GRANGE PARK JUNIOR SCHOOL**

**RESOLVED:**

**That Cabinet:**

- 1) Consider the responses from the consultation based on the proposals set out;**
- 2) Approve the closure of the Grange Park Infant and Nursery school, and the proposal by the Governing Board of the Junior school to extend their age range, to amalgamate Grange Park Infant and Nursery and Grange Park Junior Schools from September 2025.**

**Reasons for decision**

The Cabinet Member for Children, Families & Education presented a report following a consultation on the proposal to amalgamate Grange Park Junior School and Grange Park Nursery and Infant School into a single foundation primary school. The proposal aimed to merge the two schools into one, catering to children aged three to eleven, starting from September 1, 2025.

This initiative was prompted by the retirement of the head teacher and since the summer of 2024, both schools had been discussing the amalgamation proposal. It was advised that the Select Committee reviewed the matter in March 2025 and noted that the majority of consultation responses were positive.

The Cabinet Member explained that the term "school closure" used in the proposal, was as per the Department for Education and Ofsted's statutory guidance, which meant that whilst one school would formally close, there would be no changes to the school's physical infrastructure. The combined school would operate with the same pupil numbers and be inspected as a single entity.

The Cabinet was asked to consider the consultation responses and approve the closure of Grange Park Nursery and Infant School, with the Junior School extending its age range to form a unified primary school from September 2025.

The Leader of the Council emphasised that, for accounting purposes, one school would cease to exist, but all facilities, services, staff, and funding would transfer to the remaining school, effectively making it an amalgamation.

**Alternative options considered and rejected**

The alternative options considered and rejected included not amalgamating the two schools and instead recruiting a new permanent Headteacher for Grange Park Infant School, which would not support financial security or align with the Council's amalgamation policy. Other options were to delay the amalgamation to January, April, or September 2026, which would have caused unnecessary delay and

additional expenditure, or to close both schools and open a new primary school, creating greater uncertainty for families, children, and staff.

Relevant Select Committee	Children, Families & Education
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented.
<b>Officer(s) to action</b>	Abi Preston
<b>Directorate</b>	Children's Services
<b>Classification</b>	<b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## 6. STRATEGIC CLIMATE ACTION PLAN 2025 - 2028

### RESOLVED:

#### That Cabinet:

1. Consider the outcome of the public consultation;
2. Approve the updated Strategic Climate Action Plan 2025-2028

#### Reasons for decision

The Cabinet Member for Community & Environment presented a report to agree a refreshed Strategic Climate Action Plan, highlighting the consultation outcomes and positive progress made on the nine themes set out in the original plan. The report emphasised the need for further work in two key areas: community leadership and transparency in reporting.

The Council had achieved a 54% reduction in carbon emissions from the 2020 baseline and had made significant progress, particularly within the Civic Centre, where emissions were expected to be reduced by 50% under the public sector decarbonisation project. The Cabinet Member credited the officers for securing substantial grant funding for the project and publicly thanked the Director of Assets and his team for their excellent work.

Additional progress was noted in areas such as food waste, fraud prevention, and green spaces, including tree planting. The Plan also referenced future initiatives, including potential solar farms. The Head of Environmental Specialists was thanked for his efforts in compiling the plan, which provided a clear picture of the work to date and future direction.

The Leader of the Council acknowledged the interesting information in the action plan and expressed hope that the public would take note of the Council's strides in reducing its carbon footprint. The Leader also thanked the Government for the funding provided, recognising the Council as one of the largest beneficiaries of

decarbonisation grants. The Leader extended thanks to officers for their sterling work in implementing new technologies and for ensuring everything worked well.

### Alternative options considered and rejected

Cabinet could have decided to maintain the current plan.

Relevant Select Committee	Residents' Services
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented.
<b>Officer(s) to action</b>	Ian Thynne
<b>Directorate</b>	Place
<b>Classification</b>	<b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## 7. HIGHWAYS IMPROVEMENT PROGRAMME 2025/26

### RESOLVED:

That the Cabinet:

- 1) Agree to progress the Highways Improvement Programme for 2025/26 of forthcoming carriageway and footway resurfacing works and streetlight column replacement, noting this will be undertaken in phases with phase 1 as set out in the report and Appendix A.
- 2) Agree to accept grant funding from the Department for Transport of £1,152k from the Highways Maintenance Block 2025/26.
- 3) Approve the Budget Virement to the 2025/26 Capital Programme Budget for the Highways Structural Works programme to increase the capital expenditure from £11,000k to £12,152k, funding the increase in expenditure with an increase in the grant funding total within capital financing, to be funded by the Highways Maintenance Block allocation for 2025/26.
- 4) Authorise the capital release of £12,152k for all phases, to fund the proposed Highways Improvement Programme for 2025/26.
- 5) Delegate authority to the Corporate Director of Place to amend the programme and determine further works to be funded from the drawdown funds and Government grants, subject to sign-off by the Cabinet Member for Planning, Housing and Growth.
- 6) Note all schemes will also be published on the Council's website to ensure transparency as well as the other requirements to publicise details about potholes and roadworks advised by the Government in March 2025 and set out in this report.

## Reasons for decision

The Cabinet Member for Planning, Housing & Growth introduced a report to agree on the Council's Highways Improvement Programme for the year. This key initiative underscored the Council's commitment to putting residents first by maintaining and enhancing the highways infrastructure, which was essential for residents, businesses, and emergency services. The Cabinet Member noted that the report outlined a strategic, data-driven approach to prioritising maintenance and improvement works, ensuring that highways remained safe, accessible, and fit for purpose.

It was noted that the programme was developed based on detailed condition assessments, resident feedback, and operational priorities to direct investment where it was most needed. Despite the financial challenges facing local authorities, the Council would continue to provide significant investment in its highways infrastructure, welcoming the substantial investment of £12.15 million over the year.

The Leader of the Council noted that at a recent residents' association meeting, the extensive mileage of pavements maintained by the Council was highlighted. The Leader also commended the approach to further transparency for residents around the prioritisation process for such works.

## Alternative options considered and rejected

None.

Relevant Select Committee	Corporate Resources & Infrastructure
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b> <b>Directorate</b> <b>Classification</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented. Gurmeet Matharu Place <b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## 8. AIR QUALITY ACTION PLAN 2025 - 2030 PRE-CONSULTATION

### RESOLVED:

#### That Cabinet agree:

- 1) That the air quality action plan: pre-consultation version be sent to the Greater London Authority (GLA) for initial review, in accordance with requirements.
- 2) That any changes from the Council's liaison with the GLA on the plan be delegated to the Director of Planning & Sustainable Growth to make, in consultation with the Cabinet Member for the Community and Environment
- 3) Subject to the above, the publication of the final draft version, upon sign-off by the Cabinet Member for Community & Environment, for public consultation lasting a minimum of 6 weeks and furthermore, agree to receive a report back to duly consider the consultation and ultimately the plan's adoption.

#### Reasons for decision

The Cabinet Member for Community & Environment introduced the Air Quality Action Plan for a pre-consultation review with the Greater London Authority (GLA). This review would be followed by a public consultation, leading to the adoption of a new plan from 2025 to 2030. It was noted that the report included progress in reducing air pollution against UK national targets, although levels remained above World Health Organisation guidelines. The Cabinet Member cautioned that some data, particularly traffic-related emissions, should be viewed in the context of the COVID period, which reduced travel, and post-COVID changes in working practices, which had also altered travel patterns.

It was noted that the Council monitored ultra-fine particulates, which are particularly relevant due to aviation fuel from Heathrow Airport and any proposed expansion plans. Furthermore, that the Council holds £3.8 million in Section 106 funds for air quality projects, which will be used to benefit residents.

The Leader of the Council noted that residents, especially in the South of the Borough, would be reassured by the inclusion of ultra-fine particulate monitoring and that robust air quality monitoring was essential, particularly concerning the traffic generated by Heathrow, both road and aviation.

#### Alternative options considered and rejected

None.

**Relevant Select Committee** Residents' Services

**Expiry date for any scrutiny call-in / date**

Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22

<b>decision can be implemented (if no call-in)</b>	April 2025. If not called-in, Cabinet's decisions can then be implemented.
<b>Officer(s) to action</b>	Ian Thynne
<b>Directorate</b>	Place
<b>Classification</b>	<b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## 9. LOCAL LIST OF BUILDINGS OF ARCHITECTURAL AND HISTORICAL IMPORTANCE

### RESOLVED:

That the Cabinet:

- 1) **Considers the responses to the proposed two entries to the Local List as attached in Appendix 4 following Public Consultation;**
- 2) **Approves the addition of The Orchard on Ickenham Road in Ruislip to Hillingdon's Local List of Buildings of Architectural and Historic Importance;**
- 3) **Notwithstanding the outcome of the consultation and findings, agrees to defer consideration at this time on whether to add the Hayes North Telephone Exchange on East Avenue in Hayes to the Local List and delegates a decision on this to the Cabinet Member for Planning, Housing and Growth, in consultation with the Leader of the Council, following the receipt of further information as set out in the report.**
- 4) **Instructs officers to notify all the owners/ occupiers of the addition of The Orchard to the Local List, and for officers to update the GIS database, the Council website and other sources to include the new entry.**

### Reasons for decision

The Cabinet Member for Planning, Housing & Growth introduced a report to consider adding two properties to Hillingdon's Local List of Buildings of Architectural and Historic Importance. It was noted that Hillingdon's built environment reflected a rich and evolving history, with numerous structures contributing to the Borough's unique character. The Local List aimed to recognise and preserve properties of significant cultural value that may not meet the national criteria for statutory listing but still warranted protection at the local level.

It was mentioned that the key site under consideration was The Orchard in Ruislip which had a proud history of being a gathering place for RAF personnel stationed at nearby military bases, providing a social hub for service members and the wider community. It was noted that its architectural character and historical role in supporting those who served in Britain's air defense would make it a significant candidate for inclusion in the local list.

On another site under consideration, the former Hayes North Telephone Exchange, the Cabinet Member proposed to defer a decision of its inclusion on the Local List pending further information, noting that whilst it had historical significance, particularly in relation to its role in communications infrastructure, further research and analysis was required around its unique design, internal layout, structural integrity, and redevelopment potential.

The Cabinet Member noted the results of the public consultation, which showed a clear demonstration of the value residents place on local heritage, with over 1,000 responses received.

### **Alternative options considered / risk management**

Cabinet could have made alternative decisions to or not include either site.

<b>Relevant Select Committee</b>	<b>Residents' Services</b>
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b> <b>Directorate</b> <b>Classification</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented. Neil Robertson Place <b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## **10. PUBLIC SPACES PROTECTION ORDER 2025**

### **RESOLVED:**

**That the Cabinet:**

- 1) Considers the public consultation responses and summary information on the draft PSPO.**
- 2) Has regard to the contents of the Equalities Impact Assessment.**
- 3) Formally withdraw Public Spaces Protection Order 2023 effective 1st May 2025 before its expiry in 2026; and**
- 4) Approve the finalised Public Spaces Protection Order 2025 in Appendix 1 for publication and implementation on 1st May 2025 for a period of 3 years.**

### **Reasons for decision**

The Cabinet Member for Community & Environment introduced a report on the Council's Public Spaces Protection Orders (PSPOs), noting that this item was returning to the Cabinet for consideration following public consultation. It was noted

that public consultation supported the proposals outlined and that the report included an equalities impact assessment conducted by officers. The Cabinet Member informed Cabinet that minor amendments were proposed following consultation in relation to references to E-bikes and E-scooters, which had emerged since the last Order was reviewed and additionally, some minor technical changes to the wording to comply with legal definitions.

The Leader of the Council remarked that this PSPO would last for three years, with this early review of them incorporating some learning, modernisation and adjustments.

### **Alternative options considered / risk management**

Cabinet noted the Council's other options to manage anti-social behaviour generally were limited to available enforcement legislation, whilst also noting that police resources were also limited.

Relevant Select Committee	Residents' Services
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented. David Holmes
<b>Directorate</b> <b>Classification</b>	Homes and Communities <b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

## **11. PUBLIC PREVIEW OF CONFIDENTIAL REPORTS**

### **RESOLVED:**

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

### **Reasons for decision**

The Leader of the Council introduced the report which provided a public summary of the matters to be discussed in the private part of the Cabinet meeting later, increasing the Council's transparency.

The Cabinet Member for Community & Environment remarked on a report to be considered in private later about a positive development that would enable the Council to maintain golfing provision at both Uxbridge and Haste Hill Golf Courses, through operation by a private provider. Moreover, subject to Cabinet approval, the proposal would significantly benefit the Council's budgets through eliminating the subsidies previously provided for operating these courses from rents that could be

achieved. The Cabinet Member expressed his gratitude to the Corporate Director of Place, and particularly to the Director of Environment, for their hard work in bringing the proposal to Cabinet.

### **Alternative options considered and rejected**

As set out in the public Cabinet report and also within the private report.

<b>Relevant Select Committee</b>	
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b> <b>Directorate</b> <b>Classification</b>	<p>This matter is not for call-in, as noting only.</p> <p>Mark Braddock Corporate Services</p> <p><b>Public</b> - <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i></p>

## **12. HEATHROW RESIDENTIAL PROPERTY LEASES**

### **RESOLVED:**

**That the Cabinet:**

- 1) Agrees to enter into leases up to 10-year + one day with Heathrow Airport Limited for the use of up to an initial 13 self-contained homes for temporary accommodation for homeless households, as set out in the report.**
- 2) Notes that the Council will be responsible for the housing management, repairs and remedial works for wear and tear and full insurance of the properties. Within the leases, the Council will be liable for the costs of exceptional damages and the full rental costs for the period that any unit is void.**
- 3) Notes that the proposal to enter into leases for the homes of temporary accommodation with Heathrow Airport Limited will be subject to an annual increase applied in line with the annual social rent increase applied by LBH per annum, for the period. To note that the annual rent for each property has been negotiated to be at net lower cost to the General Fund when compared to current spot-purchased nightly charged temporary accommodation.**
- 4) Agree to delegate authority to the Corporate Director of Place, in consultation with the Cabinet Member for Corporate Services & Property, to make all necessary property and operational decisions to implement this and to also agree new leases, and any ancillary decisions, for further homes from Heathrow Airport Limited should the opportunity arise.**

## Reasons for decision

The Cabinet Member for Corporate Services & Property introduced the report and recommendations, which Cabinet agreed, to enter into commercial leases with Heathrow Airport Ltd. to secure a number of family-sized units of self-contained accommodation for use as temporary housing for homeless households. This would provide lower-cost, higher-quality temporary housing options compared to spot-purchased, nightly charged accommodation.

## Alternative options considered and rejected

Cabinet considered the alternative options set out in the report, noting that to do nothing would lead to a sharp increase in levels of homelessness.

Relevant Select Committee	Residents' Services
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b> <b>Directorate</b> <b>Classification</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented. Craig Spence Place
	<b>Private</b> - Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).

## 13. SERVICES FOR THE DRUG & ALCOHOL TREATMENT, RECOVERY & IMPROVEMENT GRANT

### RESOLVED:

That Cabinet agree:

- 1) To note that the Government funding of the second year of the new Local Stop Smoking Grant and the fifth funded year of the Drug and Alcohol Treatment and Recovery Improvement Grant that replaces the SSMTRG, RSDATG and IPD Grants;
- 2) For delivery, to continue to vary the contract between the Council and the Central and North West London NHS Trust for the enhanced delivery of the adult substance misuse and treatment service and the smoking cessation service to:

- a) To incorporate the new Local Stop Smoking Service Grant of £250k for 2025/26, noting that funding for this is dependent on Government grant with no substitution of funding from the Public Health Grant or the Council's General Fund when funding ceases to be available;
- b) To continue the SSMTRG, RSDATG and IPD that is now one combined Drug and Alcohol Treatment and Recovery Improvement Grant at a cost of £1,664,772 for 2025/26.

### Reasons for decision

The Cabinet Member for Health & Social Care introduced the report and recommendations, which Cabinet agreed, to vary the current public health grant-funded contract that delivers smoking cessation and substance misuse services and support to rough sleepers, following receipt of Government grant funding.

### Alternative options considered and rejected

Alternative options were set out in the report, with Cabinet noting that if such grant monies are not spent, this would impact upon health prevention, early intervention and tackling inequalities.

Relevant Select Committee	Health & Social Care
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented.
<b>Officer(s) to action</b>	Kelly O'Neill / Sally Offin
<b>Directorate</b>	Adult Social Care & Health / Finance
<b>Classification</b>	<b>Private</b> - Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).

## 14. CONTINGENT LABOUR CONTRACT VARIATION

### RESOLVED:

That the Cabinet:

1. Agree to vary the current contract with Matrix SCM for the provision of Temporary Agency workers to the London Borough of Hillingdon for an additional 6-month period from 21st June 2025 to 20<sup>th</sup> December 2025 at an estimated value of c£9.6m (based on an average monthly expenditure on agency staff of £1.6m between September 2024 and February 2025).
2. Furthermore, agrees that this includes the provision to extend the contract if needed for approximately a four-month period with the contract end date completing at the end of the financial year 2025/26, delegating approval of any extension to the Chief Operating Officer, in consultation with the Cabinet Member for Corporate Services and Property.

### Reasons for decision

The Cabinet Member for Corporate Services & Property introduced the report and recommendations, which Cabinet agreed, to vary the current primary contract the Council has for its Temporary Agency Workers. It was noted that this contract enabled the Council to supplement its workforce ensuring the maintenance of front-line services for Hillingdon residents.

### Alternative options considered and rejected

Alternative options were set out in the report, with Cabinet noting that if no such arrangements were in place this would impact upon services delivery to residents.

Relevant Select Committee	Corporate Resources & Infrastructure
<b>Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)</b> <b>Officer(s) to action</b> <b>Directorate</b> <b>Classification</b>	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can then be implemented. Stephen Ball Corporate Services <b>Private</b> - <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

## 15. UXBRIDGE GOLF COURSE AND HASTE HILL GOLF COURSE

### RESOLVED:

That the Cabinet:

- 1) Declares that Uxbridge Golf Course, The Drive, Ickenham, UB10 8AQ and Haste Hill Golf Course, The Drive, Northwood HA6 1HN, are surplus to requirements: Uxbridge Golf Course is shown edged yellow on plan A and Haste Hill shown edged red on plan B.
- 2) Revokes the decision made on 09 November 2023 to authorise the sale of the long leasehold interest (999-years) in Uxbridge and Haste Hill Golf Courses.
- 3) Authorises the grant of the long leasehold interest (65-years) in Uxbridge and Haste Hill Golf Courses, by private treaty, to Iford GC.
- 4) Instructs officers to publish statutory notices pursuant to section 5 of the Green Belt (London & Home Counties) Act 1938 section 123 of the Local Government Act 1972 inviting objections to the proposals to dispose of both golf courses. Any objections are to be considered by the Cabinet Member for Corporate Services & Property, in consultation with the Cabinet Member for Community & Environment.
- 5) Delegates all future decisions regarding this project to the Corporate Director of Place, in conjunction with Cabinet Member for Corporate Services and Property and the Cabinet Member for Community and Environment.
- 6) Authorises further engagement with the market to seek a suitable operator in any event that the current recommendation cannot be implemented.

### Reasons for decision

The Cabinet Member for Community & Environment introduced the report and recommendations, which Cabinet agreed, to undertake the necessary property transactions for leasing Uxbridge and Haste Hill Golf Courses to a private Golf provider following a detailed marketing exercise. Cabinet noted this would mitigate the financial burden and subsidy by the Council, whilst ensuring affordable golfing and outdoor leisure facilities remain and can continue to be available and importantly invested in for users of both sites.

### Alternative options considered and rejected

Alternative options were set out in the report, with Cabinet noting that continuing with the current in-house model would not be practicable financially or for future investment of the sites.

Relevant Select Committee	Residents' Services
Expiry date for any scrutiny call-in / date decision can be	Cabinet's decisions on this matter can be called in by a majority of the select committee by 5pm, Tuesday 22 April 2025. If not called-in, Cabinet's decisions can

<b>implemented (if no call-in) Officer(s) to action Directorate Classification</b>	<p>then be implemented. Nicola Herbert Place <b>Private</b> - Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</p> <p><i>This item was also circulated less than 5 clear working days before the Cabinet meeting and it was considered by the Chairman to be urgent, and therefore, considered.</i></p>
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## 16. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

Item 15 – Uxbridge and Haste Hill Golf Courses was agreed and considered as an urgent item. No further items were considered by Cabinet.

The meeting closed at 7.23pm

Internal Use only*	Implementation of decisions & scrutiny call-in
<b>When can these decisions be implemented by officers?</b>	<p>Officers can implement Cabinet's decisions in these minutes only from the expiry of the scrutiny call-in period, unless otherwise stated in the minutes above, which is:</p> <p><b>5pm, Tuesday 22 April 2025</b></p> <p>However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the Cabinet decision must then be put on hold.</p>
<b>Councillor scrutiny call-in of these decisions</b>	<p>Councillors on the relevant Select Committee shown in these minutes for the relevant decision made may request to call-in that decision. The call-in request must be before the expiry of the scrutiny call-in period above.</p> <p>Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required: <a href="#"><b>Scrutiny Call-In - Power Apps</b></a> (secure)</p>

<b>Notice</b>	<p>These decisions have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>This Cabinet meeting was also broadcast live on the Council's YouTube channel <a href="#">here</a> for wider resident engagement.</p> <p>Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.</p> <p>If you would like further information about the decisions of the Cabinet, please contact the Council below:</p> <p><b><a href="mailto:democratic@hillingdon.gov.uk">democratic@hillingdon.gov.uk</a></b></p> <p>Democratic Services: 01895 250636</p> <p>Media enquiries: 01895 250403</p>
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# Agenda Item 4

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# Agenda Item 5

## BECK THEATRE, HAYES - CAR PARK CHARGES AND ARRANGEMENTS

<b>Cabinet Member &amp; Portfolio</b>	Cllr Eddie Lavery, Cabinet Member for Community and Environment
<b>Responsible Officer</b>	Karrie Whelan, Corporate Director of Place
<b>Report Author &amp; Directorate</b>	Richard Webb; Director of Community Safety and Enforcement.
<b>Papers with report</b>	None

### HEADLINES

<b>Summary</b>	This report proposes introducing new car park charging for the Beck Theatre Car Park for statutory consultation. The report also sets out the supporting arrangements for the management of this car park should parking charges be introduced.
<b>Putting our Residents First</b>  <b>Delivering on the Council Strategy 2022-2026</b>	This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents  This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council
<b>Financial Cost</b>	The introduction of the proposed charges for parking in the Beck Theatre car park is estimated to result in additional income for the Council of approximately £45k per annum.
<b>Select Committee</b>	Residents' Services Select Committee
<b>Ward(s)</b>	Wood End

## RECOMMENDATIONS

That:

- 1) statutory consultation on the introduction of proposed charges for parking at the Beck Theatre, Hayes, as set out in the report, be approved.
- 2) authority be delegated to the Cabinet Member for Community and Environment, in consultation with the Corporate Director of Place, to consider the outcome of the statutory consultation and agree the charges and all further necessary decisions in regard to their implementation.
- 3) Subsequent charges be reviewed annually as part of the wider corporate review of fees and charges presented to Cabinet.

### Reasons for recommendation(s)

In the partnership with the new operators of the Beck Theatre in Hayes, Parkwood Theatres, it was arranged that charges for parking in the theatre car park should be introduced. Following discussions with Parkwood Theatres and in consideration of the activity at this theatre, proposals have been developed for a new parking regime, including charging and operational arrangements to be introduced at this location. The recommendations seek Cabinet agreement on the aspects of this scheme that need to be determined before the statutory consultation can commence.

### Alternative options considered / risk management

Alternative options considered include:

- 1) Not introducing charges for parking in this car park. Pursing this option was discounted since it does not reflect the agreement reached with Parkwood Theatres.
- 2) Introducing an alternative tariff to that proposed. The proposal reflects the terms of agreement reached with Parkwood Theatres and the most practical arrangements that could be implemented, and therefore alternative tariff options were rejected.

### Democratic compliance / previous authority

Delegated authority is required to consider the outcome of the statutory consultation and determine the final charges and charging regime for the car park. Charging thereafter can be reviewed annually by Cabinet as part of the wider schedule of fees and charges.

### Select Committee comments

None at this stage.

## SUPPORTING INFORMATION

1. The car park at the Beck Theatre in Hayes currently consists of 171 spaces and 12 spaces designated for blue badge holders. It is currently free to use this car park at any time.
2. The agreement for the operation of the Beck Theatre between the Council and Parkwood Theatres, allows that the Council may introduce charging for use of the car park, but specifies that in any charging regime theatre patrons will receive a special rate of no more than £2.00 for four hours. This figure will be reviewed annually by mutual agreement, using CPI as a guide. The agreement also specifies that staff parking will be provided at no charge to Parkwood Theatres.
3. The Parking Services team has assessed options for the parking tariff to apply at this location. Given that events take place at the theatre during the day and in the evening **it is recommended that a charge of £2 for every 4 hours of parking applies at all times in this car park (except Christmas Day and bank holidays when parking will be free as it is in most Council car parks)**. This tariff will be reviewed annually and increased in accordance with the agreement with Parkwood Theatres.
4. In common with other parking tariffs applying across the borough, Cabinet may wish to apply a discount for residents parking through use of the Hillingdon First Card. **It is recommended that this discount apply at all times and be set at a 10% reduction against the non-resident fee.**
5. Parkwood have requested **free parking is provided for theatre staff and staff from visiting production companies**. Up to 20 spaces may be required for this purpose at any given time and operational arrangements will be established between the Council and Parkwood Theatres to allow this.
6. Staff and contractors for the Council operated Grassy Meadows Day Centre adjacent to the Beck Theatre currently park in the Beck Theatre car park during the day. Usage is estimated at 10 to 15 vehicles per day. Adult Social Care have requested that **provision is made for free Grassy Meadow Day Centre staff parking in the Beck Theatre car park during the day (only)** to avoid potential staffing impacts for the day centre. Operational arrangements will be established between the Council's Parking Services team and the Day Centre to allow this.
7. Further operating arrangements for this car park are provisionally proposed as follows (subject to formal consultation):
  - a. The car park will remain open at all times.
  - b. Charges will apply each day, including bank and public holidays.
  - c. No maximum stay time will be specified to allow for visitors to park for longer than 4 hours if necessary.
  - d. Parking will be limited to vehicles under 3.5 tons to prevent use of the car park to park large vans and goods vehicles, limiting access for theatre users.
  - e. Blue badge holders will be able to park for free, similar to other Council operated car parks.

- f. Payment will be by Pay by Phone only.
- g. No other discounts or concessions will be applied.

## Financial Implications

Based on estimated number of events to be held at the Theatre, provided by Parkwood Theatres, if the car park was full for each of these events, a charge of £2 for 4 hours parking could result in additional income for the Council of approximately £45k per annum. Paid for parking in the car park at times when no event is taking place would increase this income, but there is no data currently available to estimate this amount. Because Beck Theatre Car Park usage has not been recorded, it is not possible to reliably estimate the resulting level of income achieved. Income will be dependent on demand and will fluctuate with the number of events held at Beck Theatre.

The upfront costs associated with implementation are estimated to be £10k which will be funded from the wider Parking Services revenue budget. To introduce a charging regime at the car park it will be necessary to introduce a new Traffic Management Order at a cost of approximately £3,000. In addition, the car park will need to be relined to ensure all markings are clear to users, at an estimated cost of around £7,000. New Pay and display machines cost around £4,400 each and therefore it is recommended that car park users are required to use Pay by Phone, reducing the implementation costs for the Council. Estimated fees charged to the Council for Pay by Phone transactions have been included as part of the annual income projection.

An income target of £50k in 2025/26 was agreed as part of the budget build for delivery of MTFS savings in Parking Services. At this stage it is unclear whether Beck Theatre car park charges will deliver this level of savings. Income will be closely tracked via monthly budget monitoring, and should any permanent budget realignment be required, it will be addressed as part of the MTFS planning process.

## RESIDENT BENEFIT & CONSULTATION

### **The benefit or impact upon Hillingdon residents, service users and communities?**

Introducing a charge for parking in the Beck Theatre Car Park will align this car park with many others operated by the Council which require users to pay for the amenity. Charging users of the car park will ensure that the Council's operating costs are offset by income, reducing the need to divert resources from other services to the benefit of theatre users only. The charges will increase the cost of visiting this theatre, if travelling by car and expecting to park at the theatre, but a charge of £2 for 4 hours is considered likely to have limited overall impact on use of the theatre.

Hillingdon residents are proposed to receive a discount on the cost of parking by using the Hillingdon First Card.

The proposal is not expected to have any equalities impacts. The proposed charging regime will allow Blue Badge holders to park for free, ensuring no negative impacts for people with disabilities. No other impacts on people with protected characteristics are anticipated.

## **Consultation & Engagement carried out (or required)**

Statutory consultation under the Road Traffic Regulation Act 1984 will be required on the Traffic Management Order necessary to introduce charges for parking at this car park. This consultation will follow the agreement of the operating arrangements to be consulted on, as proposed in this paper.

## **CORPORATE CONSIDERATIONS**

### **Corporate Finance**

Corporate Finance have reviewed this report and concur with the Financial Implications set out above, noting the recommendations to approve formal consultation on the introduction of charges for parking at the Beck Theatre, Hayes, agree the tariff that would be applied for the parking in this location, subject to the outcome of the consultation proposed, along with agreeing the scope of any parking charges that would apply in this location as set out in the report.

Furthermore, it is noted, a £2 charge for 4 hours of parking could generate an estimated £45k income stream per annum for the Council, based on an estimated number of events at the Beck Theatre, this estimate assumes full occupancy during the events. There is potential for additional income from non-event parking, however this is currently uncertain due to the availability of data. The implementation costs are estimated to £10k, with the recommendation to use Pay by Phone options to minimise further implementation costs, the implementation costs will be proposed to be funded by capital receipts under the Transformation Capitalisation directive, in the event that capital receipts are insufficient, these costs will be met from the 2025/26 approved Parking Services revenue budget.

The 2025/26 approved budget includes a savings target of £50k in relation to introducing the Beck Theatre Parking Charges, with this paper presenting an unfunded pressure at this time, however, it is noted that the demand for the car park and income achieved will be monitored as part of the monthly monitoring cycle and as part of the wider MTFS.

### **Legal**

Legal Services confirm that where a local authority seeks to make a Traffic Management Order to introduce charges for parking under s.45 Traffic Regulation Act 1984, they are statutorily obliged to carry out consultation pursuant to Paragraph 7 The Local Authorities' Traffic Orders (Procedure) (England) Regulations 2012. In carrying out functions under the 1984 Act, regard must be had to statutory guidance for local authorities on civil enforcement of parking contraventions made under s.87 of the Traffic Management Act 2004 along with s.122 and s.55 of the 1984 Act. Further, more detailed legal advice will be given as necessary once the outcome of the consultation is known.

## **BACKGROUND PAPERS**

NIL.

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# Agenda Item 6

## **PUBLIC PREVIEW: MATTERS TO BE CONSIDERED LATER IN PRIVATE**

<b>Cabinet Member(s)</b>	As appropriate
<b>Cabinet Portfolio(s)</b>	As appropriate
<b>Officer Contact(s)</b>	Mark Braddock – Democratic Services
<b>Papers with report</b>	None

## **HEADLINES**

<b>Summary</b>	A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.  This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council's live broadcast of the meeting, without prejudicing their later consideration in private.
<b>Putting our Residents First</b>  <b>Delivering on the Council Strategy 2022-2026</b>	This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents  This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council
<b>Financial Cost</b>	As set out in the report.
<b>Relevant Select Committee</b>	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
<b>Ward(s)</b>	As set out in the report

## **RECOMMENDATION**

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

## Reasons for recommendation

### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability to secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

## Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

## Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

### ITEM 7- ANPR CAMERA ENFORCEMENT LEASING VEHICLE PROPOSAL

Relevant Cabinet Member	Cllr Eddie Lavery - Cabinet Member for Community & Environment
Relevant Ward(s)	N/A
Relevant Select Committee	Residents' Services Select Committee

#### Information

The report proposes the commercial lease of automatic number plate recognition (ANPR) equipped camera enforcement vehicles to modernise parking enforcement operations, generate efficiencies and improve road safety, particularly around schools. The proposal includes the move from fixed school keep clear enforcement cameras, except in locations with consistently high non-compliance, and the redirection of enforcement of school keep clear restrictions to mobile ANPR-equipped vehicles.

Benefits include:

1. Improved Enforcement Coverage: The introduction of mobile ANPR camera-equipped vehicles will enable the council to respond more effectively to areas with high levels of parking and moving traffic control non-compliance, ensuring that enforcement resources are targeted where they are most needed.
2. Cost Savings: The shift away from static cameras to dynamic, mobile enforcement will enable significant cost savings.
3. Operational Efficiency: ANPR camera vehicles significantly enhance operational efficiency and can save on Civil Enforcement Officer foot patrol time.
4. Enhanced Public Safety: The deployment of ANPR-equipped vehicles can support the enforcement of the Heathrow Public Spaces Protection Order, improving public safety and compliance in this high-priority area.

For residents, they should benefit from improved enforcement and also around schools, leading to enhanced safety for children and reduced illegal parking. Dynamic, flexible enforcement via ANPR vehicles will also address borough-wide concerns and enable rapid response to emerging parking issues.

## ITEM 8 - TEMPORARY ACCOMMODATION LEASING INITIATIVE - UXBRIDGE

Relevant Cabinet Members	Cllr Steve Tuckwell - Cabinet Member for Housing Cllr Jonathan Bianco - Cabinet Member for Corporate Services & Property
Relevant Ward(s)	Uxbridge
Relevant Select Committee	Residents' Services

### Information

This report seeks approval for Hillingdon Council to enter into a lease agreement with to secure eighty-seven family-sized units of self-contained accommodation for use as temporary housing for homeless households in Uxbridge.

This initiative is part of the Council's strategy to manage increasing homelessness and rising demand for temporary accommodation, while also reducing the overall cost of homelessness services to the Council's budgets.

The benefits of leasing such accommodation include:

- Cost Avoidance: The eighty-seven properties provide positive cost-avoidance compared to more expensive spot purchase accommodation.
- Improved Housing Supply: The lease will increase the supply of suitable, affordable housing for eligible homeless residents, helping to prevent homelessness and better meet their needs.
- Compliance and Safety: The Council will ensure full compliance with regulatory requirements.

Overall, the lease agreement proposed represents an opportunity to secure accommodation for a number of years at a lower cost, ensuring value for money for residents and supporting the Council's financial position.

## ITEM 9 - INVESTMENT IN CHILDREN'S CARE HOME CAPACITY

Relevant Cabinet Member	Councillor Susan O'Brien - Children, Families and Education
Relevant Ward(s)	Various
Relevant Select Committee	Children, Families and Education
<b>Information</b>	
<p>This report outlines a comprehensive plan to enhance the capacity and quality of children's homes in the borough to provide better care for looked after children and care leavers while achieving financial efficiency, by leasing three properties in the Borough.</p> <p>The proposals will ensure:</p> <ul style="list-style-type: none"> <li>○ The properties will enable children to receive care and support within their local area, maintaining their community connections.</li> <li>○ There will be provision for respite care for children with high-level needs and disabilities, supporting families and reducing the risk of family breakdown.</li> <li>○ It will include accommodation to support care-experienced young people in developing their independent living skills.</li> <li>○ It will ensure trauma-informed care and support in homes that are fit for purpose.</li> <li>○ Effective multi-agency support and close working with foster carers will help children achieve sustainable move-on plans to return to a family environment.</li> </ul>	

## ITEM 10 - ELECTRICAL TESTING, REPAIRS & SERVICE CONTRACTS

Relevant Cabinet Member	Councillor Jonathan Bianco, Cabinet Member for Corporate Services & Property
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

### Information

This report seeks approval to extend the contract for Electrical Testing, Repairs & Upgrade Service Contract Lot 1 and award the tender for The Electrical Testing, Repairs & Upgrade Service Contract Lot 2 for Housing & Corporate Properties. Each lot covers a different area of the Borough. The contracts aim to provide a safe environment for staff, residents, tenants, and service users. The benefits to residents from such arrangements include:

- Improved Safety: The contractors will be responsible for periodic electrical inspection reports, remedial works, and completing electrical fire safety upgrades. This ensures that all electrical installations within housing and corporate sites are in line with BS7671 recommendations, protecting residents and service users.
- Cost Savings: the contracts will deliver relative savings and be within budget.
- Quality Assurance: All works completed by contractors will be subject to council officer verification and independent third-party quality checks. This ensures that the services provided are of high quality and meet the required standards.

## ITEM 11 - MINOR PROPERTY TRANSACTION: VOLUNTARY SECTOR LEASE

Relevant Cabinet Member	Councillor Jonathan Bianco, Cabinet Member for Corporate Services & Property
Relevant Ward(s)	Uxbridge
Relevant Select Committee	Corporate Resources & Infrastructure

### Information

This report seeks Cabinet approval for the renewal of a business licence for a property at Fassnidge Park, Rockingham Parade, Uxbridge. The tenant, Recycle-a-Bike Uxbridge Ltd, will benefit from the Council's Voluntary Sector Leasing Policy discount.

The tenant operates a bicycle repair shop, storage, workshop, and bicycle café with toilets. The lease aligns with the Council's strategy to support a thriving economy and provide opportunities for residents to earn an income that supports their families.

The proposal will enable residents to continue using the popular bicycle and repair service, which also rehabilitates mental health service users and contributes to greater cycle riding in the local area.

## ITEM 12 - CONSULTANCY CONTRACT AWARD FOR SCHOOL CONDITION PROGRAMME

Relevant Cabinet Member	Cllr Jonathan Bianco, Cabinet Member for Corporate Services & Property
Relevant Ward(s)	All
Relevant Select Committee	Corporate Resources & Infrastructure

### Information

This report seeks approval for the appointment of Design and Property Consultants to progress the School Condition Programme Year 1 2025/26 following the outcome of the School Condition Surveys of 40 Council-maintained schools and nursery sites.

This wider programme aims to ensure fit for purpose school buildings and minimise the risk of further deterioration of the building structure, mechanical and engineering (M&E) services, and ensure compliance with fire building regulations.

Works identified from the surveys will be programmed to take place during the summer holidays to minimise disruption to schools.

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STRICTLY NOT FOR PUBLICATION

Exempt information by virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972 (as amended).

# Agenda Item 7

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Exempt information by virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972 (as amended).

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of the Local Government Act 1972 (as amended).

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of the Local Government Act 1972 (as amended).

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# Agenda Item 12

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